



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



AUDIT COMMITTEE MEMBERS

Invitation to serve in the Audit Committee of Taletso TVET College in terms of section 12 (1b) of the CET Act 16 of 2006, as amended. The College would like to establish an audit committee whose term of office will come to an end when the present college council's term of office expires 2029.

Requirements:

- Applicants should preferably have Internal Auditing, Financial Management, External Auditing, CA or CIA qualifications or equivalents.
- Risk Management & Ethics Specialist, Legal Expertise, ICT Specialist and Engineering Specialisation could be of added advantage.
- Possess strong leadership, analytical and good communication skills.
- Should be independent and possess a relative audit experience

Duties: Serve as an advisory committee to Council, Principal and the Management staff of the College, on matters related but not limited to the following:

- a) Internal audit, Risk Management, Financial reporting to management and other users of such information; Combined assurance; Internal control; Special and forensic investigations; IT Governance; Legal and regulatory compliance; and External audit.
- b) The functioning and effectiveness of the internal control systems addressing information technology, finance, human resources, procurement, strategy, information management etc.;
- c) Confirming that processes (e.g. a quality management system) are in place to assess, at least once a year, whether key policies and procedures are complied with;
- d) Consideration of the change management process, i.e. how management identifies any required changes to the design or implementation of key internal controls in order to meet its statutory and fiduciary obligations.
- e) An assessment to confirm that management has taken steps to embed a culture promoting the proper use of public resources and a commitment to ethical and lawful behaviour;
- f) Ensure that management presents a report to the Committee on any changes made to the College's systems of financial and risk management, Combine assurance, ICT governance and Litigation Reports.
- g) Ensuring that the chairperson of the Committee has reported promptly to Council all proceedings of the Audit committee on a quarterly basis.
- h) Understanding the scope of internal and external auditors' reviews of internal control over financial reporting and obtaining reports on significant findings and recommendations, together with management's responses.

Terms of reference and Remuneration

The appointment of the Audit Committee member will be supported by written Terms of Reference and contract. Remuneration will be guided by according to the National Treasury Regulations.

Application must be accompanied by a written application letter and a comprehensive CV as well as recently (not older than 3 months) certified copies of all qualification and identity document. Incomplete applications or those received after the closing date will not be considered.

Due to the large number of applications anticipated, correspondence will be limited to the shortlisted candidates only. If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has not been successful.

ENQUIRIES: Acting HR Manager, Mr W Mailula at (018) 384 2341/3/4/6/50

CLOSING DATE: 30 September 2024

Complete applications must be forwarded to: (Hand delivery)

The Principal
Taletso TVET College
6 FD Malan
Libertas
MAFIKENG
2745

Or

The Principal,
Taletso TVET College,
Private bag X128,
MMABATHO
2735