

Enquiries: Ms K.L. Mooka / Ms M.A. Matokong / Ms M.E. Tlhako
Tel: 018 384 2346/49/50

HUMAN RESOURCES

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Taletso Technical and Vocational Education and Training (TVET) College invites interested, suitably qualified, innovative, results-oriented and self-driven individuals to apply for the following College Council posts, which will be filled in accordance with the Continuing Education and Training (CET) Act, Act 16 of 2006.

GROUNDSMEN (X3) REF NO: TLTG-01-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Lichtenburg Campus

GROUNDSMEN (X5) REF NO: TLTG-02-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Lehurutshe Campus

GROUNDSMEN (X6) REF NO: TLTG-03-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Mafikeng Campus

REQUIREMENTS: Grade 9. One year of working experience in a similar environment. Handyman experience will be an added advantage. Knowledge of the core duties may be an added advantage.

KEY PERFORMANCE AREAS: Clean premises and surroundings. Empty dirt bins. Clean and paint outdoor furniture, signs and fixtures. Assist with maintenance, repairs and general upkeep of the property. Keep premises free from debris, litter and hazards. Apply pest-control measures to maintain healthy plants and grass. Water gardens. Prune and trim flowers and trees. Remove weeds and garden refuse. Apply insecticides. Cultivate soil for trees and flowers. Mow, water, fertilise and reseed lawns. Plant, trim and fertilise flowers, shrubs and trees. Prune, cultivate and transplant plant material.

SKILLS AND COMPETENCIES: Honesty and trustworthiness. Ability to work with people. Good communication skills. Problem-solving skills.

CLEANERS (X4) REF NO: TLTC-04-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Lichtenburg Campus

CLEANERS (X5) REF NO: TLTC-05-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Lehurutshe Campus

CLEANERS (X4) REF NO: TLTC-06-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Mafikeng Campus

REQUIREMENTS: Grade 9. One year of working experience in a similar environment will be an advantage. Knowledge of the core duties may be an added advantage.

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KEY PERFORMANCE AREAS: Dust and wax furniture. Sweep, scrub and wax floors. Vacuum and shampoo floors. Clean toilets, public areas and classrooms, including walls, windows and floors. Empty and clean dirt bins. Collect and remove waste paper. Freshen assigned areas. Wash cutlery after meetings. Adjust furniture, desk items and appliances when necessary. Adhere to all safety, security and college procedures and policies. Immediately report any safety hazards, injuries, maintenance problems or accidents to the supervisor. Perform daily routine checks on the cleanliness and functionality of public areas. Ensure that there are no faults with kitchen equipment, including the microwave, kettle and fridge.

SKILLS AND COMPETENCIES: Honesty and trustworthiness. Ability to work with people. Good communication skills. Problem-solving skills.

GENERAL FARM WORKER (X3) REF NO: TLTF-07-05-2026

DURATION OF THE VACANCY: Six (6) months contract

SALARY: R144 024.00 excluding benefits

CENTRE: Lichtenburg Campus

REQUIREMENTS: ABET. One year of working experience in a similar environment will be an advantage. Knowledge of the core duties may be an added advantage.

KEY PERFORMANCE AREAS: Complete vaccination schedules for 100% of livestock according to veterinary protocols. Conduct weekly dipping of all animals during prescribed seasons. Perform hoof cutting, tail docking and dehorning within 48 hours of identification. Execute tattooing and tagging of all newborn animals within seven (7) days of birth. Treat sick animals immediately upon identification and maintain treatment records. Clean all tools and equipment after each use according to hygiene standards. Conduct daily inspection and maintenance of all farm equipment. Store tools and equipment in designated secure locations after use. Report equipment malfunctions within 24 hours of identification. Maintain equipment inventory records with 100% accuracy. Ensure all equipment meets safety and operational standards. Clean animal pens daily and maintain hygienic conditions. Pump and supply clean drinking water to all animal areas twice daily. Cut grass in designated areas weekly during the growing season. Collect papers and plastics from farm perimeters daily. Repair and maintain farm roads monthly or as needed. Fill holes and repair damaged surfaces within 48 hours of identification.

SKILLS AND COMPETENCIES: Honesty and trustworthiness. Ability to work with people. Good communication skills. Problem-solving skills.

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NOTE: Applications quoting the relevant reference number must be submitted on the new Z83 form, obtainable from any Public Service Department or online at www.gov.za/documents. Applications submitted on the incorrect employment application form, including the old Z83, will not be considered. Each application form must be fully completed, duly signed and initialled by the applicant. Failure to sign the form may lead to disqualification during the selection process. Applicants must submit only a fully completed and signed Z83 form and a CV. Communication from the HR unit regarding certified documents will be limited to shortlisted candidates. Shortlisted candidates will be required to submit certified documents on or before the day of the interview, following communication from HR. Applicants with foreign qualifications must submit an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. Applicants who do not comply with the above-mentioned requirements, as well as late applications, will not be considered. The institution does not accept applications via fax. Failure to submit all requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within four (4) weeks after the closing date of the advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to personnel suitability checks, including criminal record checks, citizenship checks, credit record checks, qualification verification and employment verification. The College reserves the right not to appoint.

Applications, quoting the relevant reference number, should be forwarded to: centraloffice.recruitment@taletso.edu.za

Closing Date: 19 June 2026 15h00

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